



HOMEWORK POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Knox Gardens Primary School on 03 9800 2320 or knox.gardens.ps@education.vic.gov.au.

PURPOSE

The purpose of this policy is to outline to students, parents/guardians and school staff at Knox Gardens Primary School's expectations for homework.

SCOPE

This policy applies to students in all year levels and staff are responsible for setting homework.

RATIONALE

Knox Gardens has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge imaginatively, individually and collectively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/guardians.

DEFINITIONS

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

POLICY

Knox Gardens acknowledges that homework should be tailored and adapted to suit the personal and developmental needs of students.

Homework should support and extend classroom learning to assist students in developing positive study habits. Students are encouraged to take responsibility for completing their homework at home independently.

Teachers will set homework tasks on Monday to be completed by Friday. This may vary if special projects are assigned.

Homework outline:

Prep

<u>Daily</u>	<u>Weekly</u>
Reading (15 minutes) Recognition and reading sounds Recognition and reading of Jolly Phonics Tricky Words	Complete one Reading Eggs activity

Year 1

<u>Daily</u>	<u>Weekly</u>
Reading (15 minutes) Recognition, reading and writing of spelling words Recognition and reading of Jolly Phonics Tricky Words	Complete one Reading Eggs activity

Year 2

<u>Daily</u>	<u>Weekly</u>
Reading (20 minutes) Recognition, reading and writing of spelling words	Complete one Jolly Grammar revision activity Complete one Mathematics set activity

Year 3

<u>Daily</u>	<u>Weekly</u>
Reading (20 minutes) Recognition, reading and writing of spelling words	Complete one Jolly Grammar revision activity Complete one Mathematics set activity

Year 4

<u>Daily</u> Reading (20 minutes) Recognition, reading and writing of spelling words	<u>Weekly</u> Complete one Mathematics set activity Tasks such as continuation of classroom work, class blog, reading/writing tasks, projects and assignments or research which could be completed online or handwritten.
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Years 5 and 6

<u>Daily</u> Reading (25 minutes) Recognition, reading and writing of spelling words	<u>Weekly</u> Complete one Mathematics set activity Tasks such as continuation of classroom work, class blog, reading/writing tasks, projects and assignments or research which could be completed online or handwritten.
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Prep to Year 4

In the early years, the objective of homework should be to practise and consolidate the concepts that have been introduced during class time. It is also intended to introduce the concepts of self-discipline and responsibility and prepare them for the upper grades.

Students are not expected to complete more than 30 minutes of homework per weekday.

Years 5 and 6

In the upper year levels, the objective of homework is to build on the concepts of self-discipline, responsibility and initiative to prepare students for secondary school.

Students are not expected to complete more than 45 minutes of homework per weekday.

Shared expectations and responsibilities

Homework is a shared responsibility between the school, teachers, students and their parents/guardians. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Knox Gardens will support students by:

- ensuring the school's Homework Policy is relevant to the needs of students
- advising parents/guardians of homework expectations at the beginning of the school year.

Teachers at Knox Gardens will:

- set varied, challenging and meaningful tasks related to class work to suit the students' learning needs
- assist students in developing organisational and time-management skills
- ensure parents/guardians are aware of the school's Homework Policy

- sight and acknowledge homework that has been completed, on a weekly basis
Please note: All homework will be acknowledged; however, only selected tasks may be corrected on occasion at the teacher’s discretion.
- schedule a lunchtime homework club to support students in Year 5 & 6 to complete any unfinished tasks. Students will take responsibility for their own learning by:
 - being aware of the school’s Homework Policy
 - discussing with their parents/guardians homework expectations
 - accepting responsibility for the completion of homework tasks within set time frames
 - seeking assistance when difficulties arise
 - organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities.

Parents/guardians will support their student by:

- developing a positive and productive approach to homework
- ensuring there is a balance between the time spent on homework and recreational activities
- reading to them, talking with them and involving them in learning opportunities during everyday household routines and physical activity
- talking to teachers about any concerns they have about the homework
- developing a homework schedule to assist with the completion of tasks
- ensuring there is a quiet study area for students to complete their homework tasks.

SUPPORT FOR STUDENTS AND PARENTS/GUARDIANS

Knox Gardens Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/guardians are concerned their child may not understand the homework tasks that have been set or are spending a long period of time completing their homework, we encourage parents/guardians to speak to their child’s teacher.

FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide:
 - [Homework Guidelines](#)
 - [Homework – Department Policy](#)

This policy will be communicated to our school community in the following ways:

- Available publicly on our school’s website
- Published on Compass at the start of the school year
- Included in staff induction processes and staff training
- Discussed at student forums
- Hard copy available from school administration upon request.

POLICY REVIEW AND APPROVAL

Policy last reviewed	20 February 2023
Consultation	Policy Committee Team Leaders School Council
Approved by	Principal
Next scheduled review date	February 2026

