



## Student Dress Code



### Help for non-English speakers

If you need help to understand the information in this policy please contact. Knox Gardens Primary School on 03 9800 2320 or [knox.gardens.ps@education.vic.gov.au](mailto:knox.gardens.ps@education.vic.gov.au).

### PURPOSE

The purpose of the Student Dress Code is to outline Knox Gardens Primary School requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Knox Gardens Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Knox Gardens Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

### SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

### UNIFORM AND APPEARANCE

The full list of Knox Gardens Primary School's compulsory school uniform items are available at Appendix A to this policy.

#### **General appearance**

While at school, travelling to or from school or participating in school activities, Knox Gardens Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden

### **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches (for Smart watches please refer [Mobile Phones Policy](#)), are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

It is also unacceptable for students to wear 'tattoos' or other inappropriate, non-cultural skin embellishments.

### **Hair and Sun safety**

Shoulder length or longer hair is to be tied back for student safety.

Extreme hair colours (e.g. green, pink or purple rinses) and/or extreme hairstyles (e.g. spikes or mowhawks) are not permitted. Long hair is to be tied back (shoulder length or longer).

School uniform sun smart hats must be worn outside from 1 September to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice.

School hats and beanies are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

## **PURCHASE OF UNIFORMS**

Uniform items can be purchased from PSW in Croydon, or parents may order it directly from [www.psw.com.au](http://www.psw.com.au)

School hats and beanies can be purchased directly from the school office.

Year 6 students will be encouraged to purchase a year level windcheater and polo shirt. The process for the purchase of these items will begin at the end of Year 5.

Knox Gardens Primary School Parents' Club also operates a second-hand uniform store for parents. Dates of these sales will be communicated to families via Compass.

### **Support for families experiencing difficulty**

Please contact the Principal/Assistant Principal or the Business Manager to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: [www.ssr.net.au](http://www.ssr.net.au)

## **IMPLEMENTATION**

Knox Gardens Primary School will ensure that this Student Dress Code is communicated to all families and students via Compass. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a Dojo message, Compass note and/or telephone call will be provided to the parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a telephone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

## EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

The Department's policy on [Student Dress Codes](#) requires the Principal or delegate to provide written reasons when not allowing an exemption. It also states that the Principal is responsible for managing and conducting the exemption process. In exceptional circumstances another staff member at the school or regional office may be appointed to consider an exemption request.

## CONCERNS ABOUT THIS STUDENT DRESS CODE

Knox Gardens Primary School welcomes feedback from the school community in relation to this Student Dress Code.

## FURTHER INFORMATION AND RESOURCES

- [Knox Gardens Primary School Sun Smart Policy](#)
- [Knox Gardens Primary School Complaints Policy](#)
- [Knox Gardens Primary School Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).
- [Mobile Phones Policy](#)

## REVIEW CYCLE

This policy was last updated on May 2021 and is scheduled for review on March 2024  
Ratified at School Council in: May 2024

## APPENDIX A: KNOX GARDENS PRIMARY SCHOOL UNIFORM ITEMS

<b>Tops</b>	
Polo Shirt (short sleeve)	Sky Blue with school logo
Polo Shirt (long sleeve)	Sky Blue with school logo
Windcheater (crew neck)	Maroon with school logo
Bomber Jacket with stripe rib	Maroon with school logo
Vest (polar fleece)	Maroon with school logo
<b>Bottoms</b>	
Rugby shorts with drawstring	Maroon
Tracksuit pants – straight leg	Maroon
Tracksuit pants – double knee straight leg	Maroon
Tracksuit pants – double knee rib cuff	Maroon
A-line skort	Maroon
Socks	White only
<b>Dresses</b>	
Dress (summer) with white socks only	Maroon, gold and white check
Box pleat tunic (winter) with grey tights only	Maroon, black, sky blue, Winter check
Tights	Grey only
<b>Sports (Year 5 &amp; 6 only)</b>	
Sports shirt (short sleeve) V-neck mesh (Year 5/6 Students can wear sports tops on a Friday or on School Sports Days )	Maroon & sky blue with school logo
<b>Accessories</b>	
Raincoat	Maroon with school logo
Art smock with print	Navy
Primary Pete Book bag	Maroon
Backpack with padding	Maroon with school logo
<b>Headwear</b>	
Maroon or white head bands, hair ribbons, “scrunchies” or headwear worn as part of cultural/religious beliefs. Elastic Bands used to tie up hair may be worn in line with school colours.	
School Sun Hat (to be worn 1 Sept -30 April )	Maroon with school logo and house colour inside
School Beanie	Maroon with school logo
<b>Footwear</b>	
Appropriate footwear is to be worn. Black school shoes or runners are permitted. No thongs or open-toed sandals are permitted.	